



## Rosyth School Alumni Association

Minutes of the Annual General Meeting 2015 of Rosyth School Alumni Association  
held on Saturday, 14<sup>th</sup> November 2015 at 1.30pm;  
at Rosyth School, Level 3, Computer Lab 3, 21 Serangoon North Avenue 4, S555855

### Present

#### Management Committee 2015 / 2016

President:	Ms Leaw Wan Bee Janet
Vice President:	Ms Long Shing Yuan June
Secretary:	Dr Allagarsamy Karpagavalli
Assistant Secretary:	Ms Leaw Wan Lay Wendy
Treasurer:	Mr Soh Xuan Yong
Assistant Treasurer:	Ms Goh Rong Yi
Internal Auditor:	Ms Ong Wee Kuan Adeline
Liaison Officer:	Mr Mohan Das s/o Vijayaratnam
Liaison Officer:	Mr Lian Weijie Anurax

#### Absent with Apologies

Internal Auditor:	Mr Ng Han Chong Michael
IT Specialist:	Mr Yong Tet Yun Alan

#### In Attendance

Rosyth's Vice Principal (Admin)	Mr Loh Yuh Por
Rosyth School Alumni Ex-President	Mr Vijay Rai

#### Life Members (51)

Allender Cheng zhiying	1506/0414/LM
Ang Peng Kwee	1309/0287/LM
Ang Weiyu	1309/0294/LM
Cheah Ooi Gek Lillian	1404/0317/LM
Chen Tong, Thomas	1409/0351/LM
Chong Ting Hui	1307/0274/LM
Choo Hong Xian	1507/0426/LM
Ding Kuan Shern	0904/0093/LM
Fong Yiquan Priscilla	1410/0358/LM
Foo Tee Kiat Kenneth	1504/0387/LM
Gwee Oi Geok	1302/0246/LM
Ho Siyun Michelle	1302/0244/LM
Ho Woon Yang	1408/0339/LM
Hu Jin Jie	1506/0401/LM

Koh Kiah Yeong	1304/0254/LM
Koh Ren Hao	1506/0413/LM
Kwa Chin Lum	1206/0204/LM
Lew Hseh Yien	1401/0302/LM
Li Qiuyang	1310/0296/LM
Lim Ban Hock Walter @Lim Tang Li Walter	1202/0181/LM
Lim Ek Kwang	1306/0262/LM
Lim Hui Ming	1501/0372/LM
Lim Sze Thong Gary	1207/0217/LM
Lim Yew Kia Jeffrey	1501/0370/LM
Lin Sze Hong Gaynor	1501/0371/LM
Low Yai Yee Joanna	1301/0237/LM
Neo Eek San	20151000443
Ng Chau Hsien	1208/0218/LM
Ng Chee Wee	1301/0239/LM
Ng Ee Kia (Huang Yijia)	1309/0288/LM
Ng Shih Loong Alvin	1303/0249/LM
Ong Wai Mun Crystal	1303/0250/LM
Ong Yew Thiam	1409/0350/LM
Peck Cheng Wee	1405/0320/LM
Phang Mei Ying	1308/0279/LM
Seah Choon Hong	1507/0425/LM
See Gim Boon Gary	1301/0241/LM
Tan Bee Ling (Chen Meiling)	1301/0240/LM
Tan Huamin Eunice	1401/0306/LM
Tan Tze Tern Paul	1310/0299/LM
Tan WeiAn	1403/0313/LM
Tay Se Yang Alan	20150800430
Vijay Kumar Rai	0307/0027/LM
Wang Swee Huat	1501/0363/LM
Wong Kean Loon Gene	1207/0206/LM
Yap Chee Ping	1307/0270/LM
Yap Kean Hong Janson	1301/0236/LM
Yap Tianyin Tracy	1210/0226/LM
Yap Yu Jin Nicholas	1309/0289/LM
Yeo Khung Hui	1308/0284/LM
Yu Chenkai	1408/0343/LM

The Annual General Meeting was declared open by the President at 1.30pm upon satisfying the quorum which was deemed in accordance with Article 7.10 of the Constitution.

**Address by the Alumni President — Ms Leaw Wan Bee Janet**

The President welcomed members to the Annual General Meeting 2015. The meeting began with the introduction of the committee members of the current management committee 2015/2016. A short introduction was given by Ms June Long (Vice President), Dr Valli (Secretary), Mr Soh Xuan Yong (Treasurer), Ms Goh Rong Yi (Assistant Treasurer), Mr Anurax Lian (IT consultant/ Liaison Officer), Mr Mohan (Liaison Officer), Ms Wendy Leaw (Assistant Secretary) & Ms Adeline Ong (Internal Auditor). It was pointed out by the President that the committee members come from various professional backgrounds which make it helpful to run the committee effectively. The President, Ms Janet Leaw welcomed any suggestions or comments from the members of the alumni which can be sent via the e-portal on the website and the management committee will be able to bring up the suggestions to the school and find ways to work more closely with the school as well.

In 2015 up to the month of October we have received a total of 81 applications, which is the highest in the history of RSAA so far. As of early October, we have 439 members in Rosyth School Alumni Association (RSAA). The President expressed concern to the Vice Principal and the members that in future there might be a need to ballot in order to get a membership into RSAA if membership continues to increase at such an exponential rate. She also informed the members that when members apply for primary one registration, their number of AGM attendances will be taken into account and those who attended more AGMs might be given more priority as compared to those who didn't attend any at all. In future the management committee might undertake to organize more events (i.e. Dinner & Dance) for the members to get together and interact aside from the annual AGM. A quick introduction of all the 51 members present was conducted.

**Address by the Ex-Alumni President – Mr Vijay Rai**

A special address was given by Mr Vijay Rai (ex-president of RSAA). He thanked the committee members Ms Janet Leaw, Ms June Long & Dr Valli for their previous and existing contributions to the management committee. A special thank you was given for Mr Anurax Lian (Liaison officer/ IT consultant) for going that extra mile to create the current new website and to convert the membership application process to electronic methods. He recalled how difficult it was in the past to get members to even attend the AGM and to get them to volunteer their time and expertise as most people were very busy with family and work commitments.

He is happy to see that the membership has grown so big in the past year. He mentioned that this will probably be the last AGM that he will be attending as he already expressed wishes to step down last year. He thanked Ms Janet Leaw for taking over the management committee and also thanked and applauded the efforts of the rest of the committee members.

### **Address by Vice Principal – Mr Loh Yuh Por**

A short introduction was given by the current Vice Principal, Mr Loh. He has been working with the Ministry of Education for more than 10 years alternating between Head Quarters and mainstream schools. He was previously from Nanyang Primary school. He mentioned that as of current moment the chance of having a ballot for phase 2A1 or 2A2 is very low but this is still dependent on the number of students taken in by Rosyth and of course any changes made by Ministry of Education. He advised the members to actively participate in the AGM and get to know the work of the Alumni so that they can effectively give their contribution to the school as well. He said in the past he has seen students are very happy when they see their parents participate actively in the Alumni.

### **Confirmation of Minutes of Last AGM – Dr Allagarsamy Karpagavalli (Secretary)**

The minutes of the last Annual General Meeting held on 29th November 2014 was shown and confirmed unanimously. The motion was proposed by Ms Ong Wai Mun Crystal and seconded by Mr Vijay Rai. The minutes of AGM 2014 will be accessible to the members via our web portal.

### **Treasurer's Report for Financial Year Ended 31 December 2014 – Mr Soh Xuan Yong (Treasurer)**

The treasurer presented the Financial Report for the year ending 31st December 2014 and intimated that the Financial Report for the alumni was relatively straightforward with minimum expenditures such as scholarship sponsorships, teachers' day gift, AGM expenses and banking expenses.

Mr Soh Xuan Yong (Treasurer) also gave a short explanation as to why our funds are not currently placed in fixed deposit. He cited low interest rates and the need to file and pay taxes for the interest income once we place the money into fixed deposit accounts. There being no questions, the financial report was approved unanimously. The financial report was proposed by Mr Foo Tee Kiat Kenneth and seconded by Mr See Gim Boon Gary.

### **Review of new website and E-portal – Mr Anurax Lian**

Mr Anurax Lian was able to create the current website with the help of Mr Raymond Bong from Rosyth School. He walked the members through the online application process and the various functions and content on our current website i.e. photo gallery, online membership application portal, a page with useful links.

He encouraged the members to contribute any old school photos that they might have and we can assist to put them up on the website and also encouraged members to e-mail or voice out any suggestions to us via the portal as well.

Ms Janet Leaw added on to say that launching of the new website and the e-application portal was the biggest project by management committee in 2015. The management committee met up almost once every month at Anurax's house on Saturday afternoons, on at least 6 occasions to spend hours working to plan out this project.

Previously it has been very cumbersome to handle manual applications and cheques but with the current system, the workload had been effectively reduced and the process smoothed. Ms Janet Leaw thanks Mr Anurax once again for his contribution towards this project.

#### **Review of Major Projects & Contributions for 2015 – Ms June Long**

1. Launch of the new website and e-application portal in Oct 2015
2. 5 scholarships each with value of \$200 for 5 pupils ( total of \$1000) – presented during Speech and Prize Giving Ceremony by Ms Janet Leaw
3. Teacher’s Day Gifts (September 2015) – Handphone clip with RSAA name and Rosyth school badge

Ms June Long also requested the members for more ideas & suggestions on how to use our membership funds to better benefit the students. Perhaps in the future we can contribute by also presenting small cash gifts or bursaries for students who have best improvement or the needy students.

#### **Presentation of token of appreciation for Mr Vijay Rai**

Ms Janet Leaw presented a special token of appreciation on behalf of RSAA – a crystal plaque with Mr Vijay’s name thanking him for his dedication and contribution to RSAA over the past 10 years. A small chocolate hamper was also presented by Dr Allagarsamy Karpagavalli to Mr Vijay Rai. Mr Rai accepted the gifts with a special thanks to Mrs Celine Ng (Rosyth School principal) for helping RSAA with any help they needed. He also thanked the current management committee for the efforts rendered. He donated the hamper to the school and Mr Loh accepted it on behalf of the school.

#### **Any Other Business**

As no notice of any other matters had been received, the meeting ended at 2.40pm with a vote of thanks to the Chair.

#### **Dr Allagarsamy Karpagavalli**

Secretary (Management committee 2015/16)

Rosyth School Alumni Association